

SANITATION & TREATMENT ROOM

CHECKLIST

A simple quick-reference checklist for maintaining a clean, organized treatment space.

BEFORE EACH CLIENT ☐ Wash hands thoroughly before setting up the treatment area. ☐ Disinfect the treatment bed, work surface and any frequently touched surfaces. ☐ Place fresh, clean linens or disposable coverings on the treatment bed. ☐ Set out only the products and supplies needed for the service. ☐ Ensure clean gloves and single-use items are readily available. ☐ Confirm product bottles, lids and dispensing areas are clean and closed when not in use.	BETWEEN CLIENTS ☐ Discard all single-use items immediately after the service. ☐ Remove used linens and place them in the designated laundry container. ☐ Clean and disinfect the treatment bed, trays, handles and other touched surfaces. ☐ Wash hands before preparing for the next client and change gloves as required. ☐ Clean any reusable tools according to the manufacturer instructions and applicable sanitation requirements. ☐ Check the floor and surrounding treatment area for spills, residue or debris.
PRODUCT & SUPPLY CARE ☐ Keep product containers clean, dry and securely closed when not in use. ☐ Avoid touching product openings or dispensing surfaces with used gloves or contaminated materials. ☐ Store clean supplies separately from used or contaminated items. ☐ Replace damaged, leaking or visibly contaminated containers and supplies. ☐ Inventory Check: Check stock levels regularly and reorder Paste, Pre & Post Care products, practitioner supplies, and SugarBrig retail products for resale as needed to ensure you are prepared for upcoming appointments and client purchases.	END OF DAY ☐ Disinfect all treatment-room surfaces and high-touch areas. ☐ Empty waste containers and replace liners as needed. ☐ Launder used towels and linens appropriately before reuse. ☐ Restock gloves, wipes, powder, cleanser and other treatment-room essentials. ☐ Clean and organize storage areas so the room is ready for the next working day. ☐ Wash hands after completing final cleaning tasks.

IMPORTANT REMINDER

Always follow the sanitation, infection-control and personal-service requirements that apply in your local area, along with manufacturer directions for cleaning and disinfecting products.

Practitioner Resource | Keep a printed copy in your treatment room for quick reference.